| e-safety agreement form: parents | Permission granted Yes or No |
|---|---|
| **Internet and computing:** As the parent or legal guardian of the pupil(s) named below, I grant permission for the school to give my *daughter / son* access to:<br>o the Internet at school<br>o the school's chosen email system<br>o computing facilities and equipment at the school. | **Yes / No** |
| I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies, but I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. | **Yes / No** |
| I understand that the school can, if necessary, check my child's computer files and the Internet sites they visit at school and if there are concerns about my child's e-safety or e-behaviour they will contact me. | **Yes / No** |
| **Use of digital images, photography and video:** I understand the school has a clear policy on "The use of digital images and video" and I support this. | **Yes / No** |
| I understand that the school will use photographs or video of my child to support learning activities. | **Yes / No** |
| I accept that the school may use photographs / video that includes my child in publicity that reasonably promotes the work of the school, and for no other purpose. | **Yes / No** |
| I will not take and then share online, photographs of other children (or staff) at school events without permission. | **Yes / No** |
| **Social networking and media sites:** I understand that the school has a clear policy on "The use of social networking and media sites" and I support this. | **Yes / No** |
| I understand that the school takes any inappropriate behaviour seriously and will respond to observed or reported inappropriate or unsafe behaviour. | **Yes / No** |
| I will support the school by promoting safe use of the Internet, age-appropriate computer games and digital technology at home. I will inform the school if I have any concerns. | **Yes / No** |

**My daughter / son name(s):** _____

**Parent / guardian signature:** _____

**Date:** ___/___/___

# The use of digital images and video

To comply with the Data Protection Act 1998, we need your permission before we can photograph or make recordings of your daughter / son.

We follow the following rules for any external use of digital images:

**If the pupil is named, we avoid using their photograph.**

**If their photograph is used, we avoid naming the pupil.**

Where showcasing examples of pupils work we **only** use their **first names**, rather than their full names.

If showcasing digital video work to an external audience, we take care to ensure that pupils aren't referred to by name on the video, and that pupils' full names aren't given in credits at the end of the film.

Only images of pupils in suitable dress are used.

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Examples of how digital photography and video may be used at school include:

- Your child being photographed (by the class teacher or teaching assistant) as part of a learning activity;
  e.g. taking photos or a video of progress made by a nursery child, as part of the learning record, and then sharing with their parent / carer.

- Your child's image being used for presentation purposes around the school;
  e.g. in class or wider school wall displays or PowerPoint$^{©}$ presentations.

- Your child's image being used in a presentation about the school and its work in order to share its good practice and celebrate its achievements, which is shown to other parents, schools or educators;
  e.g. within a DVD or a document sharing good practice; in our school prospectus or on our school website.
  In rare events, your child's picture could appear in the media if a newspaper photographer or television film crew attends an event.

- Your child's image being used to showcase their learning the school website or class blog;
  e.g.: taking photos or video of children working or explaining their learning and then sharing these online for other children to comment on and to share with parents/ carers outside of school.

Note: If we, or you, actually wanted your child's image linked to their name we would contact you separately for permission, e.g. if your child won a national competition and wanted to be named in local or government literature.

# The use of social networking and online media

This school asks its whole community to promote the THINK approach when conducting ourselves in school or online.

**THINK** about what you are about to write or say, it is:
**T**rue?
**H**elpful?
**I**nspiring?
**N**ecessary?
**K**ind?
If not, then stop!

When working, playing or learning online, we are SMART:
- **S**tay safe: Don't give out personal information to people you don't know.
- Don't **M**eet up : Meeting someone you have only been in touch with online can be dangerous. Always check with an adult you trust.
- **A**ccepting files: Accepting emails, files or pictures from people you don't know can cause problems.
- **R**eliable: Check information before you believe it.
- **T**ell Someone : tell an adult if someone or something makes you feel worried or uncomfortable.

As part of our anti-bullying policy, we take cyber-bullying very seriously. Cyber-bullying is when a children receives unkind messages or experiences other behaviour online that occurs Several Times on Purpose.
If worried children should STOP:
**S**tart
**T**elling
**O**ther
**P**eople.

Any actions online that impact on the school and can potentially lower the school's (or someone in the school) reputation in some way or are deemed as being inappropriate will be responded to.

In the event that any member of staff, student or parent/carer is found to be posting libellous or inflammatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. *(All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this.)*

It should be remembered that most social networking sites have age limits that prevent primary school aged children from having their own accounts.

In serious cases we will also consider legal options to deal with any such misuse.

The whole school community is reminded of the CEOP report abuse process:
https://www.thinkuknow.co.uk/parents/browser-safety/